HIV SCIENCE GENEVA 2027

HIV Science Geneva 2027: Terms and conditions for satellite symposia

Definitions

"Satellite Organizer" means any organization that orders a satellite package and organizes a satellite symposium at HIVR4P 2027, the 6th HIV Research for Prevention Conference, and/or IAS 2027, the 14th IAS Conference on HIV Science.

"Satellite Organizer Personnel" means the Satellite Organizer's employees, agents, contractors, subcontractors, representatives, staff, visitors, clients, invitees, set-up crews, dismantling crews and any other persons engaged by, acting on behalf of, or attending HIVR4P 2027 and/or IAS 2027 in connection with the Satellite Organizer.

"**Satellites team"** means the IAS personnel and authorized representatives appointed by the IAS – the International AIDS Society – in relation to the satellite symposia at HIVR4P 2027 and IAS 2027.

General

These terms and conditions apply to any Satellite Organizer participating in HIV Science Geneva 2027, taking place in Geneva, Switzerland from 10 to 15 July 2027. HIV Science Geneva 2027 comprises HIVR4P 2027, the 6th HIV Research for Prevention Conference, taking place from 10 to 12 July 2027, and IAS 2027, the 14th IAS Conference on HIV Science, taking place from 12 to 15 July 2027.

The Satellite Organizer shall ensure that its Satellite Organizer Personnel comply with these Terms and Conditions.

All references to dates and deadlines in this and other conference documents are given in Geneva time (CET in the European winter and CEST in summer).

The organizer of HIV Science Geneva 2027 is IAS – the International AIDS Society – a Swiss non-governmental organization with its principal office at Avenue de France 23, CH-1202 Geneva, Switzerland (Federal number CHE-111.717.829).

Key dates

- Submissions open: 17 November 2026
- Early fee deadline: 26 January 2027
- Submissions close: 16 March 2027

Eligibility criteria and operational restrictions

The Satellite Organizer ordering an HIV Science Geneva 2027 satellite package must meet the following criteria for acceptance:

- They must support the vision and goals of the conference.
- They must address HIV and AIDS, co-infections or issues faced by individuals or organizations affected by or responding to the HIV pandemic.
- They must reflect conference policies and goals of diversity, equity and inclusion.

The Satellite Organizer shall not use the HIV Science Geneva 2027 facilities and/or the HIV Science Geneva 2027 conference systems and/or online platforms, or permit their use by any of their Satellite Organizer Personnel:

- For any illegal purpose or cybercrime;
- In violation of the IAS conferences code of conduct or the IAS terms of use
- In conflict with any applicable law, cyber security regulations, ordinance, rule, regulation or pharma codex in force;
- In conflict with any applicable data security and protection laws, including the Swiss Federal Act on Data Protection (nFADP), the European Union General Data Protection Regulation (GDPR) or any relevant data protection regulation;
- In any manner that could vitiate the insurance or increase the rate of the conference insurance.

Additionally, the Satellite Organizer shall not:

- Sub-let the session room allocated for the satellite symposium or part of it to any third party without prior written consent of the IAS Satellites team.
- Bring any equipment, goods or services into the conference centre without prior written consent of the Satellites team.
- Connect any hardware to the local area network, hard-wired connections and electrical outlets without prior approval of the Satellites team.

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Ordering a satellite package

Satellite Organizers are required to order their satellite package through the HIV Science Geneva 2027 Exhibition and satellites ordering platform. All orders placed are subject to these terms and conditions.

The placed order is binding for the Satellite Organizer, and the payment is to be processed directly upon placing the order. If requested by the Satellites team, satellite organizers will need to provide proof of payment.

Satellite package orders will be confirmed upon receipt of the payment in full and approval by the Satellite team. If the IAS has not received the order and full payment before the early fee deadline, the standard fee will apply, and the order will be charged with the corresponding surcharge.

If a satellite symposium is organized by multiple organizations and/or companies or if additional organizations and/or companies are added as organizers after the initial satellite package is ordered, it is at the discretion of the Satellite team to decide whether the non-commercial category 1, non-commercial category 2 or commercial fee applies.

The Satellites team reserves the right to accept or reject a satellite symposium for any reason. If the Satellites team accepts the satellite symposium, the Satellite Organizer must submit a complete outline that includes a session description, presentation titles and final speaker names in compliance with the timeline and instructions provided by the Satellites team.

The scheduling of satellite symposia is at the discretion of the Satellites team. The Satellites team will make reasonable efforts to accommodate satellite symposia orders in the order they are received and paid for, subject to availability of the Satellite Organizer's chosen satellite package and overall satellite programme planning. Only Major Industry Sponsors are entitled to select their slots.

The Satellites team has the right to revise the location, date and time of satellite symposia at any time. Changes in the date and/or time and/or location of the satellite symposia do not entitle the Satellite Organizer to cancel the order, request a reduction of fees or claim for any damages or costs thereby incurred.

The session room must be vacated immediately after the satellite symposium ends. If the Satellite Organizer fails to vacate the room on time, the Satellite Organizer will be required to cover any additional costs incurred, such as but not limited to the costs for removal and storage or disposal of the items left in the room.

If HIV Science Geneva 2027 reaches satellite symposia slot capacity and is unable to accept further orders, a waiting list will be created. If existing Satellite Organizers cancel, the Satellites team will contact the organizations on this waiting list on a first-come, first-served basis.

Only registered conference participants will be granted access to the satellite symposia.

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Payment conditions

All prices are in USD. In accordance with Article 8(2)(f) of the Swiss Federal Act on Value Added Tax of 12 June 2009, satellite symposia are taxable in Switzerland. All satellite symposia prices are therefore subject to Swiss Value Added Tax (VAT) at the prevailing rate of 8.1%, except where the satellite organizer qualifies as an international organization exempt from Swiss VAT. Qualifying international organizations are exempt from Swiss VAT pursuant to Article 107(1)(a) of the Swiss VAT Act.

All payments must be made in USD, using a credit card or by bank transfer (cheques are not accepted). The transmitter must prepay all bank fees and money transfer costs. Orders over USD 30,000 must be paid by bank transfer. Payment orders are payable within 10 days of receipt of the corresponding payment order. Invoices are automatically sent once full payment is received.

Satellite organizers with an outstanding amount will not be entitled to host their satellite symposium and to access any additional services ordered.

Cancellation and refund policy

Notification of cancellation must be made in writing and sent to the Satellites team by email at satellites@iasociety.org. The cancellation will not be effective until the satellite organizer receives a written acknowledgement from the Satellites team.

If the written notification of cancellation is received on or before 26 January 2027 at 23:59 CET, 50% of the satellite package costs will be refunded. No refund requests will be accepted for cancellations after 26 January 2027 at 23:59 CET.

If the satellite organizer has not yet paid the amount due for the satellite package when cancelling the order, 50% of the total satellite package price shall remain payable and will be invoiced, provided the cancellation is received on or before 26 January 2027 at 23:59 CET. For cancellations received **after 26 January 2027 at 23:59 CET**, the satellite organizer must pay the **full package price**, which will be invoiced.

In case of overpayment, refund requests must be made in writing and sent to the Satellites team, by email, no later than 9 July 2027. A handling fee of USD 65 will be charged. No refund requests will be accepted after 9 July 2027. The refund will not be effective until the satellite organizer receives a written acknowledgement from the Satellites team.

Refunds, if applicable, will be made in the same form as the original transaction. If the original transaction was processed by credit card, the refund will be made to the same credit card used for the original transaction. If the original transaction was processed by bank transfer, the refund will be made to the same bank account used for the original transaction.
Credit will not be given for unattended events or early termination of attendance.

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Cancellation of HIV Science Geneva 2027

If HIV Science Geneva 2027 cannot be held or is postponed due to events beyond the control of the IAS (including force majeure) or due to events not attributable to wrongful intent or gross negligence of the IAS, satellite organizers cannot hold the IAS liable for any damages, costs, financial losses or any other losses incurred.

In these circumstances, the IAS reserves the right to either retain the entire amount for the satellite package and use it for a future conference or to reimburse the satellite organizer after deducting costs already incurred for the organization of HIV Science Geneva 2027 and which could not be recovered from third parties.

Conference format change

If the IAS changes the conference format to fully virtual, all satellite symposia will be converted to fully virtual at the same package price structure.

Satellite Organizers cannot hold the IAS liable for any damages, costs, financial losses or any other losses incurred in the case of changes to the conference format.

Modification of the programme

The IAS reserves the right to modify the conference programme, which is published as an indication only.

Data protection and sharing of contact details with third parties

The IAS will collect, process, transfer and store the satellite organizer's personal data only for: (i) the preparation and execution of HIV Science Geneva 2027; and (ii) the preparation of future IAS, AIDS and HIVR4P conferences. Data protection is warranted in accordance with the Swiss Federal Act on Data Protection (nFAPD) and the European Union General Data Protection Regulation (GDPR). The satellite organizer's personal data will be retained securely and be accessible only on a need-to-know basis by duly authorized persons. For further information, please read the IAS data privacy policy.

The Satellite Organizer's personal data, entered in the HIV Science Geneva 2027 Exhibition and satellites ordering platform supplied by Key4Events and ExpoDoc, will be shared with the IAS. That data consists of full first and last name(s), email address, telephone number, organization name, organization country, organization invoicing address, organization type, tax information (as applicable), session organizer name(s), session title and session description.

In addition, the full Satellite Organizer company name, first and last name(s) and email address will be shared with the following third parties:

- Registration team – K.I.T. Group, Germany
- Accommodation team – MCI, Switzerland
- Abstract management provider – Pharma Service, a business unit of documediaS GmbH, Germany
- Presentation management and mobile app provider – Key4Events, France
- Official HIV Science Geneva 2027 suppliers providing additional services to Satellite Organizers, including freight forwarding and custom agencies

Satellite Organizers acknowledge that IAS may share their business contact details (including name, company, email address, telephone number) with official conference service providers for purposes directly related to their participation in the conference.

Satellite organizers' appointed contractors

Appointed contractors form part of the Satellite Organizer Personnel. The Satellite Organizer shall ensure that Satellite Organizer Personnel comply with these terms and conditions, the HIV Science Geneva 2027 satellite guide and any other regulations that apply to HIV Science Geneva 2027. The Satellite Organizer is solely responsible for any acts, omissions or non-compliance of its Satellite Organizer Personnel.

Content responsibility

The IAS is not responsible for the content and/or accuracy of any material presented in a satellite symposium or in relation to the satellite symposia.

Language

As the official HIV Science Geneva 2027 language is English, all materials must be in English. If English is not a presenter's native language, we recommend that a native speaker proofreads the materials.

It is the Satellite Organizer's responsibility to strongly encourage all active participants (for example, panellists, speakers, presenters, moderators, chairs and co-chairs) to consult the UNAIDS terminology guidelines and/or the People First Charter for guidance when creating their presentations. The IAS does NOT use stigmatizing language. DO use: people or person living with HIV; person or people with TB; healthcare seekers or clients. AVOID using: HIV-infected; co-infected; infected; infections; cases; carriers; victims; patients.

The IAS reserves the right to modify stigmatizing language used in satellite symposia titles, session descriptions and presentations in line with the guidelines outlined above. For more, please visit the IAS resource, Language matters.

Intellectual property and permission to publish and share presentation materials

The Satellite Organizers and all active participants (for example, panellists, speakers, presenters, moderators, chairs and co-chairs) grant the IAS worldwide, non-exclusive, irrevocable, perpetual, royalty-free licence and release to store, publish, download, upload, reproduce, edit, display, distribute and otherwise use the presentation materials as set forth below. It is the Satellite Organizers' responsibility to obtain the written consent of all their active participants in this respect.

1. The Satellite Organizer and all active participants give their consent for all presentation materials:

    a. To appear in the live satellite symposium session taking place on site during HIV Science Geneva 2027;
    b. To be recorded during the live satellite symposium session and uploaded, as soon as available following the session, to the digital platforms designated by the IAS for HIV Science Geneva 2027. The recording may be made available to registered conference participants for a period determined by the IAS at its sole discretion;
    c. To be shared with the HIV Science Geneva 2027 scientific media partners and registered media for their use in analysing and reporting on information presented at HIV Science Geneva 2027
    d. To be shared with the HIV Science Geneva 2027 lead rapporteurs and assistant rapporteurs for their use in analysing and reporting on information presented at HIV Science Geneva 2027
    e. To be used and edited by the Satellite Organizer (if applicable), as recorded during the live satellite symposium session;
    f. To be stored, published, downloaded, uploaded, reproduced, edited, displayed, distributed and/or otherwise used for internal purposes of the IAS

2. The Satellite Organizer confirms that all its active participants own the rights and have permission to: (i) use the presentation materials for HIV Science Geneva 2027; and (ii) grant the above licence to the IAS and further confirm that the presentation materials do not infringe upon any third party's rights. The Satellite Organizer and all active participants agree to indemnify and hold the IAS harmless from any liability that may result from the use of the presentation materials.

The term, "presentation materials", includes session recordings, music, images, videos, voice and other sound recordings of presenters and other people in the recording, any slides and any other material and content comprising a presentation in a satellite symposium.

Conference embargo policy

All HIV Science Geneva 2027 abstracts are released to conference participants under a strict embargo policy. A detailed breakdown of embargo procedures for different types of abstracts is available on the HIV Science Geneva 2027 embargo policy page.

All Satellite Organizers and participants commit to adhere to this policy when they book a satellite package or apply for conference registration.

Principles of conference participation

By attending HIV Science Geneva 2027, Satellite Organizers agree to comply with the IAS conferences code of conduct.

Satellite symposia content and information

Due to the multidisciplinary conference audience, in accordance with mandatory national, European and international regulations, the IAS does not allow any advertising or promotion of prescription-only medicines or products in satellite symposia. All satellite symposia content and information available to conference participants must not promote prescription-only medicines or products. It is the responsibility of the Satellite Organizer to ensure that all satellite symposia content and information available to conference participants, as well as all Satellite Organizer Personnel they work with, fully comply with any applicable regulations and regulatory frameworks governing prescription advertising.

Find further information about the regulatory frameworks governing prescription advertising here.

Photo and video consent

By attending the conference, Satellite Organizers and Satellite Organizer Personnel consent to the possibility of being filmed and/or photographed by IAS staff photographers documenting the conference. Some of IAS' photo and film material may be used in IAS communications and published in media related to the conference. If Satellite Organizers or Satellite Organizer Personnel do not consent to close-up photography or close-up filmed material, Satellite Organizers or Satellite Organizer Personnel must inform the photographer or videographer immediately during the conference. Following the conference, Satellite Organizers and Satellite Organizer Personnel may also request the removal of their image from IAS communications by contacting media@iasociety.org.

If a Satellite Organizer or Satellite Organizer Personnel wishes to film or take photographs at HIV Science Geneva 2027, it is the Satellite Organizer's and the Satellite Organizer Personnel's responsibility to first seek permission from all those being filmed or photographed in line with host city or any other applicable laws or regulations.

IAS branding

The Satellite Organizers acknowledge that the IAS owns certain names, trademarks, service marks, copyrights and other intellectual property ("IAS branding") and owns or has certain merchandising rights in and to IAS branding and all goodwill associated with or symbolized by IAS branding. The Satellite Organizers and the Satellite Organizer Personnel shall not use IAS branding for any purpose that is not expressly permitted in writing by IAS.

The Ten Principles of the UN Global Compact

The IAS supports the Ten Principles of the UN Global Compact in the areas of human rights, labour, the environment and anti-corruption:

Human Rights

- Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights; and
- Principle 2: make sure that they are not complicit in human rights abuses.

Labour

- Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;
- Principle 4: the elimination of all forms of forced and compulsory labour;
- Principle 5: the effective abolition of child labour; and
- Principle 6: the elimination of discrimination in respect of employment and occupation.

Environment

- Principle 7: Businesses should support a precautionary approach to environmental challenges;
- Principle 8: undertake initiatives to promote greater environmental responsibility; and
- Principle 9: encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

- Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

By partnering with the IAS, Satellite Organizers acknowledge the importance of the Ten Principles of the UN Global Compact and will embrace, support, uphold and strictly abide by them.

Ethical provider policy

By partnering with the IAS, Satellite Organizers affirm that they do not actively or implicitly support discriminatory workplace policies, including real or perceived HIV status, sexual orientation, gender identity, mental or physical disability, age, race, ethnicity, marital status, family or caregiver responsibilities, pregnancy, religion or political views that would negatively impact people living with HIV, the conference community and its delegates, and IAS stakeholders.

Liability

The liability of the IAS, irrespective of its legal basis, shall be limited to cases of wilful misconduct or gross negligence and, to the fullest extent permitted by applicable law, the IAS shall not be liable for:

- Any bodily injury or death suffered by, or any loss of or damage to the property of, Satellite Organizers or Satellite Organizer Personnel;
- Any loss or damage arising out of or relating to any rigging to or from the physical structure of the conference venue and/or any fixture thereto, and any other installation, set-up work, alteration or modification at or to the conference venue;
- The loss, theft or disappearance of any property, materials, equipment or other belongings during the period of the conference, including set-up and dismantling periods;
- Any misuse of data, infringement of intellectual property rights, cybercrime, cybersecurity incident or unauthorized access resulting from the use of the IAS 2027 conference systems and/or online platforms;
- Any loss, damage, cost or expense relating to access to, use of, unavailability of, interruption of, or malfunction of the IAS 2027 conference systems and/or online platforms arising from technical failures, breakdowns or any other cause beyond the reasonable control of the IAS;
- Any bodily injury, death, loss of or damage to property, including the costs of repairing or replacing damaged or lost property and replacing damaged goods belonging to any third party, arising from or caused by the acts or omissions of the Satellite Organizer and/or the Satellite Organizer Personnel during HIV Science Geneva 2027, including set-up and dismantling periods.

All Satellite Organizers shall obtain and maintain, at their own expense, adequate insurance coverage throughout the duration of HIV Science Geneva 2027, including all set-up and dismantling periods, against all risks arising from or in connection with their participation in HIV Science Geneva 2027. Such insurance shall include, at a minimum:

- Loss of or damage to the Satellite Organizer's property, materials and equipment, including theft;
- Bodily injury, illness or death suffered by the Satellite Organizer or the Satellite Organizers Personnel, and any loss of or damage to property belonging to such persons, arising out of or in connection with the Satellite Organizer's participation in HIV Science Geneva 2027.

If the conference venue or any part thereof is destroyed or damaged by fire or by any other cause whatsoever, no reduction of fees, refund, credit or other compensation shall be due to any Satellite Organizer. The same applies if any circumstances whatsoever make it impossible or impracticable for the IAS to permit Satellite Organizers to occupy or use the conference venue. Such circumstances include but are not limited to strikes, labour disputes, government action, public health measures, force majeure events or any other cause beyond the reasonable control of the IAS. In such circumstances, the IAS shall not be liable for any loss, damage, cost, expense or other claim suffered or incurred by any Satellite Organizer as a result thereof.

If the HIV Science Geneva 2027 conference systems and/or online platforms become inaccessible, delayed or otherwise impaired due to any technical failure, breakdown, maintenance, cyber incident or any other cause whatsoever, no reduction of fees, refund, credit or other compensation shall be due to any Satellite Organizer. In such circumstances, the IAS shall not be liable for any loss, damage, cost, expense or other claim suffered or incurred by any Satellite Organizer as a result thereof.

Indemnification

The Satellite Organizer shall indemnify, defend and hold harmless the IAS, and each of its directors, members, officers, agents, employees, affiliates and subsidiaries from and against any and all liabilities, damages, actions, causes of actions, proceedings, costs, losses, claims, and demands or liabilities of whatsoever kind and nature including judgments, interest, attorneys' fees, and all other costs, fees, expenses and charges arising out of or resulting from (i) the Satellite Organizer's participation in HIV Science Geneva 2027, (ii) any act or omission, negligence, gross negligence or wilful misconduct of the Satellite Organizer or the Satellite Organizer Personnel; (iii) any breach by the Satellite Organizer or the Satellite Organizer Personnel of these terms and conditions or of the requirements rules and conditions set up in the HIV Science Geneva 2027 satellite guide; or (iv) any actual or alleged infringement, misappropriation or violation of any copyright, trademark, patent, trade secret, proprietary, intellectual property, privacy or other third-party rights, or any cybersecurity incident, cybercrime, unauthorized access, data breach, disclosure of confidential information, or violation of applicable data protection laws, caused by or arising from the acts or omissions of the Satellite Organizer or the Satellite Organizer Personnel.

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Waiver of claims and warranty

Satellite Organizers assume full responsibility for safeguarding online materials owned or used by the Satellite Organizers.

Compliance with laws

Satellite Organizers shall, at their own expense, comply, and shall ensure that the Satellite Organizer Personnel comply, with all applicable laws, regulations, ordinances, orders, codes, rules and requirements of any competent authority, and with all policies, procedures, rules, regulations and requirements applicable to HIV Science Geneva 2027.

Compliance with venue rules and regulations

HIV Science Geneva 2027 will take place in Palexpo, Geneva, Switzerland.

Satellite Organizers shall comply, and shall ensure that the Satellite Organizers Personnel comply, with (i) all venue rules, conditions, policies, procedures and general regulations issued by Palexpo and applicable to satellite symposia, and (ii) all such rules, conditions, policies, procedures and regulations set out in the HIV Science Geneva 2027 - Satellite organizer guide.

Satellite Organizers shall not make any alterations to the conference venue, exhibition halls or allocated exhibition space without the prior written consent of IAS and Palexpo. Alterations include, but are not limited to, drilling, nailing, painting, affixing materials to venue surfaces, rigging, modifications to venue services, and the installation of structures, equipment or fixtures requiring attachment to or alteration of the venue.

Any costs expenses, damages, repairs, reinstatement or restoration arising from alterations carried out by or on behalf of the Satellite Organizer, whether authorised or unauthorized, shall be borne solely by the Satellite Organizer.

Failure to comply with applicable venue rules, regulations, policies or procedures may result in the removal of materials, suspension of exhibition activities, denial of access to the venue, or other measures deemed necessary by IAS or Palexpo. Any resulting costs, losses and expenses shall be borne solely by the Satellite Organizer.

Repair and return of facilities

Satellite Organizers shall return the allocated, authorized and rented areas within the conference venue to the IAS in the same condition in which they were received.

Satellite Organizers shall be solely responsible for, and shall bear all costs and expenses arising from, any loss of or damage to the conference venue, allocated area or other infrastructure provided by or on behalf of the IAS, venue fixtures, equipment, services, or any property belonging to the IAS, Palexpo or any third party, occurring during HIV Science Geneva 2027, including all set-up and dismantling periods, to the extent caused by the Satellite Organizer or the Satellite Organizer Personnel.

Such responsibility shall include, without limitation, all costs of repair, replacement, reinstatement and restoration.

Evacuation of facility

If, in the judgement of the IAS or Palexpo, it becomes necessary or advisable to evacuate all or part of the conference venue for reasons of public safety, security, health, emergency, legal compliance or any other cause, satellite organizers shall, and shall ensure that satellite organizers personnel, immediately comply with all evacuation instructions issued by the IAS, Palexpo or any competent authority.

Following such evacuation, satellite organizers may return to the conference venue and resume satellite symposia activities only when authorized by the IAS or Palexpo and in accordance with the published satellite symposia date and time.

No reduction of fees, refund, credit or other compensation shall be due to any satellite organizer in respect of any interruption, delay, restricted access, closure or loss of exhibition time arising from such evacuation, and the IAS shall not be liable for any loss, damage, cost, expense or other claim arising therefrom.

Governing law & arbitration

These terms and conditions and the rights of the parties hereunder shall be governed by and construed in accordance with the laws of Switzerland, without regard to choice of law rules.

Any dispute, controversy or claim arising out of, or in relation to, these terms and conditions, including regarding the validity, invalidity, breach or termination thereof, shall be resolved by arbitration in accordance with the Swiss Rules of International Arbitration of the Swiss Arbitration Centre in force on the date when the Notice of Arbitration is submitted in accordance with these Rules. The number of arbitrators shall be one. The seat of the arbitration shall be in Geneva, Switzerland. The arbitral proceedings shall be conducted in English. The Expedited Procedure shall apply.

Click here for further information on the IAS privacy policy.