HIV Science Geneva 2027: Terms and conditions for groups

Definitions

These terms and conditions for groups are valid for each group manager (hereinafter referred to as "group manager" or "data subject") and every person registered as part of a group (hereinafter referred to as "group member" or "data subject") for HIV Science Geneva 2027, taking place in Geneva, Switzerland, from 10 to 15 July 2027. HIV Science Geneva 2027 comprises HIVR4P 2027, the 6th HIV Research for Prevention Conference, taking place from 10 to 12 July 2027, and IAS 2027, the 14th IAS Conference on HIV Science, taking place from 12 to 15 July 2027

Group registration is applicable only for registration of five people or more. The company or organization requesting a group registration must nominate one group manager who will administer the group booking. The group manager represents and warrants that they are duly authorized to accept these terms and conditions for groups on behalf of all group members and to bind them accordingly. It is the sole responsibility of the group manager to distribute all relevant conference information, including these terms and conditions for groups, to the group members.

Group members can be registered either as regular delegates or students/postdocs/young persons.

All references to the age of a person, mentioned in this and other conference documents, refer to the age of that person on 10 July 2027, unless otherwise specified.

All dates and deadlines in these terms & conditions and other conference documents are given in Geneva time (CET in the European winter and CEST in summer).

The organizer of HIV Science Geneva 2027 is IAS – the International AIDS Society – a Swiss non-governmental organization with its principal office at Avenue de France 23, CH-1202 Geneva, Switzerland (IDE/UID: CHE-111.717.829).

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Conference registration

Registration fees are in USD and are published on the HIV Science Geneva 2027 conference website.

- Swiss Residents: In accordance with the Swiss Federal Act on Value Added Tax, registrations purchased by individuals or entities resident in Switzerland are subject to 8.1% Swiss VAT.
- Non-Swiss Residents: Registrations purchased by individuals or entities not resident in Switzerland are not subject to Swiss VAT.
- International Organizations: In accordance with Article 107(1)(a) of the Swiss VAT Act, registrations purchased and paid by international organizations benefiting from VAT exemption under Swiss law are not subject to Swiss VAT. The exemption applies exclusively to qualifying international organizations and purchases made in their official capacity. Employees of such organizations, including United Nations staff members who do not hold diplomatic status, are not eligible for the exemption when registering in their personal capacity.

Only fully completed registration forms will be accepted. The registration will be confirmed only upon receipt of payment in full, from the group manager/company submitting the group registration. If the full payment has not been received before the respective fee deadline, the registrations will be charged with the respective additional surcharge(s) once the earliest deadline has passed. If the maximum in-person delegate capacity is reached, the IAS reserves the right to decline new registrations.

The Registration team cannot be held responsible for double registrations/bookings of a participant made by the group manager, as well as by the individual or another company/organization.

Age and Eligibility Requirements

Individuals must be at least 18 years old to be registered as delegates. Group members may be asked to present an official identity card stating their age or birthdate.

Students/postdoc must be at least 18 years old and provide a proof of full-time enrolment at a recognized university or college at the time of registration and throughout HIV Science Geneva 2027 to be registered in the student/postdoc category.

Young persons must be between 18 and 25 (inclusive) years old and present proof of age (official identity card stating the age or birthdate) to be registered in the young person category.

Registration options and access

HIV Science Geneva 2027 comprises IAS 2027 and HIVR4P 2027. Access is determined by the selected registration option:

- **HIV Science Geneva 2027 (IAS 2027 and HIVR4P 2027)**, from 10 to 15 July: In-person access to all conference sessions, satellite sessions and poster discussion sessions at both conferences, the IAS 2027 exhibition, as well as on-demand access to all session recordings

- **HIVR4P 2027 only**, from 10 to 12 July: In-person access to all HIVR4P 2027 sessions, satellite sessions, poster discussion sessions, as well as on-demand access to all HIVR4P 2027 session recordings

- **IAS 2027** only, from 12 to 15 July: In-person access to all IAS 2027 sessions, satellite sessions, poster discussion sessions, the exhibition, as well as on-demand access to all IAS 2027 session recordings

Access is limited to the dates covered by the selected registration option. Monday, 12 July 2027, is a shared conference day, and group members registered for HIVR4P 2027 only, IAS 2027 only, or HIV Science Geneva 2027 (IAS 2027 and HIVR4P 2027) may attend sessions on that date.

Group members registered for HIVR4P 2027 only will not have access to conference activities from 13 to 15 July 2027. Group members registered for IAS 2027 only will not have access to conference activities on 10 and 11 July 2027.

It is the responsibility of the group manager to inform the group members whether the name badge is being picked up and distributed by the group manager or whether each group member must do this individually. No name badges will be handed out until payment in full has been received for the entire group registration.

The group member's first name(s) and last name(s), as entered in the conference account and registration form, will be printed on the name badge. If the group member would like their preferred name(s) to be printed instead of these name(s), please request this change at the registered delegates desks in the registration area on site.

Invoice/registration confirmation

An invoice/payment order will be sent by email to the group manager once the Registration team has received the fully completed registration form. After receipt of the full payment and any required supporting documents (if applicable), the group manager will be provided with a confirmation of registration.

Methods of payment

The registration fee must accompany all conference registrations. Payments have to be made in advance and in USD only, using a credit card or by bank transfer; no cheques are accepted. The

transmitter must prepay all bank fees and money transfer costs. Clearly indicate HIV Science Geneva 2027, the group's participant number and the group manager's company/organization name as a reference on all bank transfers.

Group registration procedure

After the Registration team has rece3ived the completed group registration form and payment in full, the group manager must complete a pre-formatted group information template (Excel spreadsheet) and then send it to the Registration Team with any required supporting documents (if applicable). The group manager must make sure that all the individualized mandatory data for all group members I provided. The completed details for the group members must be provided no later than 25 June 2027.

Registration name change

Name changers must be made using the pre-formatted group information template- The group manager is requested to clearly mark the name change. Name changes received by 25 June 2027 are free of charge. After 25 June 2027, a name fee of USD 65 will be charged for every name change to an existing registration. Only name changes advised by the group manager will be accepted. No name changes will be accepted after 10 July.

Registration option change

Registration options may be changed as follows:

- When changing from a single-conference registration (HIVR4P 2027 only or IAS 2027 only) to joint registration for HIV Science Geneva 2027, the difference in registration fees will be charged.
- When changing from joint registration to a single-conference registration (HIVR4P 2027 only or IAS 2027 only), no refund of the difference in registration fees will be provided.
- When changing from HIVR4P 2027 only to IAS 2027 only, the difference in registration fees will be charged.
- When changing from IAS 2027 only to HIVR4P 2027 only, no refund of the difference in registration fees will be provided

Conference format change

If the IAS changes the conference format to fully virtual, all registrations will be converted to virtual registrations. No refund, credit or reduction in registration fees will be provided as a result of such

a change. The group manager cannot hold the IAS liable for any damages, costs, financial losses or any other losses incurred.

Cancellation and refund policy

Notification of cancellation must be made in writing by the group manager and sent to the Registration team by email.

If the written notification of cancellation is received on or before 27 April 2027, 50% of the registration fee will be refunded. No cancellation refund requests will be accepted after 27 April 2027. The cancellation will not be effective until a written acknowledgement from the Registration team is received.

In the case of overpayment or double payment, refund requests (including any required supporting documents, if applicable) must be made in writing and sent to the Registration team, by email, no later than 15 July 2027. A handling fee of USD 65 will be charged. No refund requests relating to overpayments or duplicate payments will be accepted after 15 July 2027. The refund will not be effective until the group manager receives a written acknowledgement from the Registration team.

Refunds, if applicable, will be made in the same form as the original transaction. If the original transaction was processed by credit card, refund will be made to the same credit card used for the original transaction. If the original transaction was processed by bank transfer, refund will be made to the same bank account used for the original transaction.

Credit will not be given for unattended events or early termination of attendance.

Cancellation of HIV Science Geneva 2027

If HIV Science Geneva 2027 cannot be held or is postponed due to events beyond the control of the IAS (including force majeure) or due to events that are not attributable to wrongful intent or gross negligence of the IAS, the group manager or the group members cannot hold the IAS liable for any damages, costs, financial losses or any other losses incurred.

In these circumstances, the IAS reserves the right to either retain the entire registration fee and use it for a future conference or to reimburse the group managers' company/organization after deducting costs already incurred for the organization of HIV Science Geneva 2027 and which could not be recovered otherwise.

Modification of the programme

The IAS reserves the right to modify the programme, which is published as an indication only.

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Replacement name badge

The conference name badge must be worn at all times during the conference. Access to the conference venue will not be granted without a proper name badge. If a group member loses, misplaces or does not have the name badge in their possession, a handling fee of USD 65 will be charged for a new name badge. Upon handing out a new name badge, the replaced badge will be deactivated and become invalid.

Letter of invitation

Group members requiring an official letter of invitation from the IAS can download one through their personal conference account. To download a letter of invitation, group members must first be registered, and payment in full as well as any required supporting documentation (if applicable) must be received for the entire group.

This letter of invitation does not place any financial obligations on the IAS. All expenses incurred in relation to conference participation are the sole responsibility of the group manager/group member. The letter of invitation does not guarantee an entry visa for Switzerland.

Visa requirements

It is the sole responsibility of the group manager/group member to comply with any entry and/or visa requirements. The group manager/group member should therefore contact their nearest Swiss embassy or consulate to determine their entry and visa requirements.

Group members' registration details may be shared with Swiss immigration authorities to assist in the immigration process. However, the IAS and/or the Registration team will not directly contact embassies and consulates on behalf of delegates.

If a group member has applied for a visa in a timely manner and can provide evidence that the visa application was refused despite submission of all required supporting documents, the group manager may request a full refund of the registration fee paid for this group member, less a handling fee of USD 65.

Refund requests relating to visa refusals, together with the required supporting documentation, must be made in writing and sent to the Registration team, by email, no later than 10 July 2027. No visa-related refund requests will be accepted after 10 July 2027.

Further information on entry and visa requirements as well as the refund process and proofs to be provided can be found on the HIV Science Geneva 2027 Immigration page.

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Data protection and sharing of contact details with third parties

The IAS will collect, process, transfer and store data subjects' personal data only for: (i) the preparation and execution of HIV Science Geneva 2027; and (ii) the preparation of future IAS, AIDS and HIVR4P conferences. Data protection is warranted in accordance with the Swiss Federal Act on Data Protection (nFAPD) and the European Union General Data Protection Regulation (GDPR). Data subjects' personal data will be retained securely and accessible only on a need-to-know basis by duly authorized persons. For further information, please read the IAS data privacy policy.

The details of data subjects registering for HIV Science Geneva 2027 entered in the conference account – that is, full first and last name(s), date of birth, email, country of residence and healthcare professional status – will be shared with the following parties:

- IAS Registration team, c/o K.I.T. Group, Germany
- Presentation support and app provider, c/o Key 4 Events, France

The data subjects' details entered in the conference account and registration form (first and last name, date of birth, gender, passport number, nationality, country of residence and email) may also be shared with Swiss immigration and security authorities.

The contact details (full name, home address, participant type, email and healthcare professional status) of data subjects who have agreed to share their contact details when registering will be shared periodically with the following conference sponsors in countries where legislation might not ensure an adequate level of data protection:

- Gilead Sciences, USA
- Merck, Sharp & Dohme Corp., USA
- ViiV Healthcare, UK

The above-mentioned conference sponsors may use these contact details only to contact data subjects regarding activities during HIV Science Geneva 2027 or other communications that may be of related interest. Therefore, data might be passed on to third parties unless otherwise explicitly indicated by the data subject or the group manager on the registration form.

In addition, certain contact details (full name, participant type, email, country, zip code and healthcare professional status) may be shared with conference sponsors using lead capture when data subjects voluntarily allow their badge to be scanned during the conference.

The data subjects who have agreed to receive satellite sessions and exhibition related communications when registering will periodically receive promotional emails related to satellite sessions and exhibition booths organized by third parties at HIV Science Geneva 2027.

The data subjects herewith authorize the IAS to collect, process and transfer their personal data to the above-listed third parties and authorities. The data subjects further expressly acknowledge

and agree that any personal data disclosed in connection with the conference account and registration form will be subject to the laws of the country where it is transferred and may not be covered by Swiss law. The IAS cannot assure the data subjects that the laws and regulations in the recipient country will necessarily offer the same level of confidentiality or data protection as under Swiss law and may require the above-listed third parties and/or authorities to whom the personal data is transferred to disclose all or any part of the personal data to other authorities or third parties.

The IAS will nevertheless contractually ensure that data subjects' personal data will be processed by the above-listed third parties and authorities to the same extent as it is authorized for itself under the nFADP and the GDPR. The IAS will also ensure that all third parties that will process data subjects' personal data have implemented appropriate technical and organizational measures to protect data subjects' personal data against accidental or unlawful destruction or accidental loss, alteration and unauthorized disclosure or access, and which provide a level of security appropriate to the risk represented by the processing and the nature of the data to be protected.

K.I.T. Group will collect and store all personal data for the preparation and execution of HIV Science Geneva 2027 and will not use it for any other purposes.

During the registration process and the execution of the conference, the personal data of each data subject is processed. All personal data will be processed in accordance with the applicable data protection regulations, in particular, the GDPR and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec 1 lit a-f GDPR: (a) express consent; (b) performance or conclusion of a contract; (c) fulfilment of a legal obligation; (d) protection of vital interests of the data subject or another natural person; (e) public interest or exercise of official authority; and (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the conference, personal data may be processed by companies based in third countries outside the European Union. The data subject consents to such data processing insofar as it is necessary for their participation and the full use of the conference services.

For further details on data processing, your rights about information and access to personal data and how to contact the data protection officer, please refer to the IAS data privacy policy.

Conference embargo policy

All HIV Science Geneva 2027 abstracts are released to group members under a strict embargo policy. A detailed breakdown of embargo procedures for different types of abstracts is available on the embargo policy page.

All group members commit to adhere to this policy when they apply for conference registration.

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Photo and video consent

In view of the fact that the events related to HIV Science Geneva 2027 will be filmed and photographed, the group manager and group members hereby agree that, by attending the conference, their image and/or voice may be recorded and published or broadcast through different media.

If you do not consent to close-up photography or close-up filmed material, please inform the photographer or videographer immediately during the event. Following the conference, you may also request the removal of your image from IAS communications by contacting media@iasociety.org.

Principles of conference participation

By attending HIV Science Geneva 2027, group members agree to comply with the IAS conferences code of conduct.

Liability

The IAS shall be held liable in the framework of a duty of care as a respectable business according to statutory provisions. The liability of the IAS – for whatever legal reason – shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The group members shall take part in HIV Science Geneva 2027 at their own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the IAS.

Fulfilment and jurisdiction

These terms and conditions for groups and the rights of the parties hereunder shall be governed by and construed in accordance with the laws of Switzerland, without regard to choice of law rules.

Any dispute, controversy or claim arising out of, or in relation to, these terms and conditions for groups, including the validity, invalidity, breach or termination thereof, shall be resolved by arbitration in accordance with the Swiss Rules of International Arbitration of the Swiss Arbitration Centre in force on the date when the Notice of Arbitration is submitted in accordance with these Rules. The number of arbitrators shall be one.. The seat of the arbitration shall be in Geneva, Switzerland. The arbitral proceedings shall be conducted in English. The Expedited Procedure shall apply

Click here for further information on the IAS privacy policy.