



Request for proposal

Consulting services: IAS non-conference programmatic activity portfolio review

Proposals will be received until 20 January 2023 at 17:00 UTC +02:00

About the IAS:

IAS – the International AIDS Society – convenes, educates and advocates for a world in which HIV no longer presents a threat to public health and individual well-being. After the emergence of HIV and AIDS, concerned scientists created the IAS to bring together experts from across the world and disciplines to promote a concerted HIV response. Today, the IAS and its members unite scientists, policy makers and activists to galvanize the scientific response, build global solidarity and enhance human dignity for all those living with and affected by HIV. The IAS is also the steward of the world's most prestigious HIV conferences: the International AIDS Conference, the IAS Conference on HIV Science, and the HIV Research for Prevention Conference.

More information on IAS can be found at www.iasociety.org.

About the IAS's non-conference programmatic activities:

Building on its unique position at the intersection of science, policy and activism, the IAS began harnessing its capacity to galvanize the HIV response by adding a science promotion and policy advocacy arm in 2004. In line with the [IAS's 2021-2025 strategy](#), its programmatic activities promote science, support action and empower people across a range of thematic priority areas identified by its Governing Council. These currently include paediatric HIV, HIV cure and vaccines, differentiated service delivery, person-centred care, and stigma and discrimination. In these areas, the IAS convenes experts to identify knowledge gaps and coordinate research to fill these, leverages global best practices and tools to support evidence-informed HIV service delivery, and supports scientists, advocates and implementers through training, fellowship and grant programmes. Additionally, the IAS maintains platforms to share evidence and shape policy, including the *Journal of the International AIDS Society*, the IAS Corporate Partnership Programme and the IAS Educational Fund.

Purpose of the consultancy:

The IAS is seeking proposals from a consultant or team of consultants to undertake a review of the IAS's non-conference programmatic portfolio to support the IAS Governing Council in determining:



- Whether the focus of the programmes is responding to the current needs of the HIV field and reflects the core business, strengths and strategic commitments of the IAS.
- Which thematic areas, if any, the IAS should seek to add to its portfolio and which, if any, to de-prioritize.
- Whether the mechanisms the IAS employs – expert convenings, in-country and regional meetings, policy documents, fellowship and grant programmes, advocacy actions etc. – are effective at achieving impact or whether adjustments should be made.

Period:

February to July 2023.

Location:

The consultant or team of consultants will work remotely throughout the consulting service period.

Scope of work and deliverables:

The consultant or team of consultants is expected to base their analysis and recommendations on desk research and interviews with the IAS Governing Council and IAS Executive Board (26 individuals), selected members of the IAS Secretariat, and a limited number of external stakeholders.

Deliverables and key dates:

- A draft assessment report for discussion with the IAS Secretariat – 7 April 2023
- Revised assessment report – 14 April 2023
- Discussion of findings with the IAS Executive Board – 25 April 2023
- Draft recommendations report for discussion with IAS Secretariat – 19 May 2023
- Revised recommendations report – 26 May 2023
- Discussion of recommendations with the IAS Executive Board – 30 May 2023
- Final assessment and recommendations report – 30 June 2023

Proposal requirements:

- A cover letter summarizing relevant experience and familiarity with the HIV field, outlining the proposed approach to desk research and interviews, and including an estimate of the level of effort required and daily fee expectations
- An updated CV
- Two references from previous clients, including contact details



Background and profile:

- Close familiarity with issues, structures and actors in the global HIV response
- Demonstrated experience in designing and conducting strategic reviews
- Excellent analytical capacity and ability to formulate actionable recommendations

Submission details:

Proposals must be submitted by email to diana.paredes@iasociety.org by 20 January 2023 at 17:00 UTC +02:00. Late proposals will not be considered.