



Request for Proposal

Project coordination support for the development of the fourth IAS Global Scientific Strategy: Towards an HIV Cure (2027)

Closing date and time: 9 July 2026, 23:59 CET

1. About the International AIDS Society (IAS)

IAS – the International AIDS Society – convenes, educates and advocates for a world in which HIV no longer presents a threat to public health and individual well-being. After the emergence of HIV and AIDS, concerned scientists created the IAS to bring together experts from across the world and disciplines to promote a concerted HIV response. Today, the IAS and its members unite scientists, policymakers and activists to galvanize the scientific response, build global solidarity and enhance human dignity for all those living with and affected by HIV.

More information on the IAS can be found at www.iasociety.org.

2. About the Towards an HIV Cure programme

The [Towards an HIV Cure Programme](#) advances the HIV cure field in countries where resources are limited. It fosters interaction between HIV cure researchers and other biomedical fields to mobilize resources and expertise towards this goal. Through its activities, the Towards an HIV Cure programme:

- Promotes scientific exchange and collaboration and increased research literacy
- Grows capacity-building programmes for HIV researchers and community advocates in countries where resources for HIV cure research are limited
- Advocates for the prioritization of HIV cure in the global health agenda by supporting a well-informed, multidisciplinary network

3. Purpose of the Consultancy

The IAS Global Scientific Strategy: Towards an HIV Cure provides a global framework to guide HIV cure research and identify priority areas for scientific investment and collaboration. Since its first publication in [2012](#), the strategy has helped align researchers, funders and advocates around a shared scientific agenda and roadmap for progress. Successive editions published in [2016](#) and [2021](#) have been updated to reflect advances in the understanding of HIV reservoirs, latency and viral control, as well as emerging approaches such as cell and gene therapies. They have also emphasized the importance of social and behavioural sciences, ethical considerations, meaningful community engagement of both adults and children in diverse settings.

As challenges and opportunities in HIV cure research continue to evolve rapidly, the IAS will develop the fourth *IAS Global Scientific Strategy: Towards an HIV Cure*, to be launched at the 14th IAS Conference on HIV Science (IAS 2027), 11-15 July 2027. The development of the strategy will be guided by a Steering Committee and supported by a multi-disciplinary International Scientific Working Group currently being constituted.

The fourth strategy will assess scientific progress over the past five years, highlighting key achievements, emerging evidence and promising developments in the pipeline. It will place particular emphasis on the diversity of epidemics across different settings, ensuring the strategy is locally relevant and responsive to the realities of varied contexts. The strategy will also examine structural barriers and enablers, including funding models, and draw on lessons from other fields such as malaria, tuberculosis and vaccines, especially regarding product development and progression. Eight priority areas have been identified (1) understanding the reservoir and mechanisms of control; (2) monitoring post-treatment controllers; (3) targeting the virus; (4) immunotherapy; (5) gene therapy; (6) paediatric HIV cure; (7) community aspects of cure; and (8) structural barriers and enablers toward a cure.

The IAS invites proposals from individual consultants to provide project coordination, administrative and documentation support for the development of the *IAS Global Scientific Strategy: Towards an HIV Cure (2027 edition)*.

4. Scope of work and deliverables

The consultant will provide coordination and administrative support to the IAS for the development of the *IAS Global Scientific Strategy: Towards an HIV Cure 2027*. This will include:

- Supporting the coordination of the Steering Committee, International Scientific Working Group and its eight sub-groups.
- Organizing and document meetings, including scheduling, agenda preparation, minutes, action points and follow-up.
- Maintaining project timelines, trackers and version-control processes to help keep the strategy development process on track.
- Liaising with the IAS, the Steering Committee, working group co-chairs and contributors, as needed.
- Supporting the finalization of the manuscript, including formatting, references and consistency checks, to deliver a submission-ready version by 31 December 2026.

5. Period

From 15 July 2026 to 24 December 2026, up to an estimated level of effort for the whole consultancy of 26 days.

6. Location

Remote with availability to join virtual meetings in the CET time zone. The consultant may be required to attend virtual meetings outside standard working hours to accommodate different time zones.

7. Proposal requirements

The proposal should be no longer than three (3) pages in length including a budget. It should clearly outline how the project deliverables will be met. The proposal should include the following:

- A cover letter summarizing relevant and comparable experience with this type of work and the approach to the project
- A brief workplan outlining the proposed approach, timeline and daily fees expectations
- A sample of recent work recent work of a similar nature, such as meeting minutes, a workplan, an action tracker or a comparable coordination deliverable
- A declaration of any conflicts of interest with private sector entities from the biomedical industry
- One reference from previous clients
- Recent evidence that the consultant is a registered freelancer in their country of residence.

8. Background and experience

- At least four years working in public health projects or the development field.
- Proven experience coordinating multi-stakeholder processes, scientific working groups and/or expert advisory bodies.
- Strong organizational skills, including experience scheduling complex meetings across time zones, preparing agendas, taking minutes and tracking follow-up actions.
- Strong understanding of the HIV response, with a preference for experience or knowledge related to HIV cure, including key scientific developments and stakeholders
- Familiarity with scientific publishing processes, including manuscript development and submission to peer-reviewed journals, is an asset.
- Although not essential for this assignment, the IAS acknowledges the value of the experience of living with HIV and will consider this when evaluating applications.

9. Skills and competencies

- Excellent organizational and project coordination skills
- Strong analytical and scientific writing skills
- Strong attention to detail and quality control of deliverables
- Ability to work independently, proactively follow up and keep processes moving
- Ability to communicate diplomatically and manage relationships with diverse stakeholders
- Fluent written and oral English is required

10. Submission Details

Proposals must be sent by email to hivcure@iasociety.org by 23:59 (CET) on **Thursday 9 July 2026**. Late or incomplete proposals will not be considered. For further information, please contact hivcure@iasociety.org.