



IAS 2023

IAS 2023: Terms and conditions for media

Definitions

These terms and conditions for media are valid for every person registered as media (hereinafter referred to as "media representative", "media" or "data subject") for IAS 2023, the 12th IAS Conference on HIV Science, which takes place in Brisbane, Australia and virtually from 23 to 26 July 2023.

All references to the age of a person, mentioned in this and other conference documents, refer to the age of that person as of 23 July 2023, unless otherwise specified.

All references to a date or a deadline, mentioned in this and other IAS 2023 documents, refer to the Central European Time Zone (CET).

The organizer of IAS 2023 is IAS – the International AIDS Society – which is registered and based in Geneva, Switzerland.

Media registration and accreditation

Application process and requirements

Media representatives must register online by submitting both the media registration form and the required supporting documents. To be able to register as media, you must be at least 18 years old. You may be asked to present an official identity card stating your age.

If the maximum in-person capacity is reached, the IAS reserves the right to decline new in-person plus virtual registrations or requests to change from virtual registrations to in-person plus virtual registrations.

Two categories of media registration are available:

- Category 1: Journalists, photographers and videographers who are either employees of or on assignment for a recognized print, radio, broadcast or online consumer, medical, community-based or HIV service organization-sponsored media outlet are eligible to apply for complimentary media registration.
- Category 2: Public-facing communications professionals attached to a recognized non-profit HIV research, advocacy or policy organization and whose work is directly related to supporting media coverage of presentations at IAS 2023 will now be able to apply for media registration. These applications will be reviewed on a case-by-case basis and cannot exceed three applications per organization. The organization will not be able to submit further applications once three applications have been submitted and approved.



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To apply for media accreditation, the following supporting documents must be submitted:

- Letter from your editor stating the purpose of your assignment at IAS 2023 (on official company letterhead) or a copy of your current press badge/media accreditation.

Or

A letter from the Chief Executive or Director of your non-profit organization stating the purpose of your assignment at IAS 2023 (on official company letterhead). This letter must clarify that you will be attending IAS 2023 to report on the conference in your public-facing communications or media role for your organization.

- Two recent HIV or global health-related articles with your byline (URLs or scanned copies of print pieces are accepted). Note: If original articles are not in English, please provide an English translation for review.

Or

Two samples of recent public-facing work produced for your organization (this can include blog posts and social media). This work should be related to HIV or global health more broadly. Note: If original samples are not in English, please provide an English translation for review.

Application review

Your media application will be processed only upon receipt of the fully completed registration form and verification of the requested supporting documents. To be accredited as media for IAS 2023, all required submitted media documentation must be approved by the IAS Media team. The IAS Media team will thoroughly check and verify all submitted applications. Additional credentials may be requested before accreditation is approved. Please allow a minimum processing time of 14 days to receive confirmation of your media registration. The IAS Media team cannot take responsibility for delays or delivery failure of supporting documentation. Your media registration will be confirmed only once we have received and approved your completed registration form and required supporting documentation. As the number of media registrations is limited, media registration is not guaranteed.

In-person plus virtual registration

The in-person plus virtual registration for media includes:

- In-person access to all conference sessions, satellite sessions, poster discussion sessions, the exhibition and the media centre
- Online access to all conference sessions and satellite sessions streamed live on the virtual platform, session recordings and on-demand content, the virtual exhibition, the e-posters and the virtual media centre, throughout the conference and after



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Virtual registration

The virtual registration includes online access to all conference sessions and satellite sessions streamed live on the virtual platform, session recordings and on-demand content, the virtual exhibition and e-posters and the virtual media centre, throughout the conference and after.

Registration confirmation

There is no registration fee for accredited media.

We will email you a confirmation of registration once the IAS 2023 Registration team has received the fully completed registration form and all required supporting documents have been provided and approved.

Registration name change

A name change to an existing media registration is not possible. The granted media registration must be cancelled and the new media representative must register and submit the required documents.

Registration format change

IAS 2023 allows you to change your registration to virtual or in-person plus virtual until 3 May 2023.

Conference format change

If the IAS changes the conference format to fully virtual, all in-person plus virtual registrations will be converted to virtual registrations.

Cancellation policy

Notification of cancellation must be made in writing and sent to the IAS 2023 Registration team by email. Requests for refunds of any additional items ordered (such as the Local Charitable Giving Programme) will not be accepted. The cancellation will not be effective until a written acknowledgement from the IAS 2023 Registration team is received.

Cancellation of IAS 2023

If IAS 2023 cannot be held or is postponed due to events beyond the control of the IAS (including force majeure) or due to events that are not attributable to wrongful intent or gross negligence of the IAS, the IAS cannot be held liable by media for any damages, costs, financial losses or any other losses incurred.

Modification of the programme

The IAS reserves the right to modify the programme, which is published as an indication only.



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Replacement name badge

The conference name badge must be worn at all times during the in-person conference. Access to the conference venue will not be granted to anyone who does not have a proper name badge. If a media representative loses, misplaces or does not have the name badge in their possession, a handling fee of USD 65 will be charged for a new name badge. Upon handing out a new name badge, the replaced badge will be deactivated and become invalid.

Letter of invitation

Media representatives requiring an official letter of invitation from the IAS can request one through the online registration form. To receive a letter of invitation, media must first register for IAS 2023 and any supporting documentation required by the IAS Media team must be approved.

This letter of invitation does not place any financial obligations on the IAS. All expenses incurred in relation to conference participation are the sole responsibility of the media. The letter of invitation does not guarantee an entry visa to Australia.

Visa requirements

It is the sole responsibility of the media to comply with any [visa requirements](#). Media representatives who require a visa to enter Australia must allow sufficient time for processing of the application. Media should contact their nearest Australian embassy or consulate to determine the appropriate timing of their visa applications. All visa applications should be made as early as possible and at least three months before travelling to Australia (that is, no later than the end of April 2023 for media representatives).

Media registration details may be shared with the Australian immigration authorities to assist in the immigration process. However, the IAS and/or the IAS 2023 Registration team will not directly contact embassies and consulates on behalf of media.

If the media representative applied for the visa in time (that is, at least three months before the travel date) and can show proof that the visa was not granted even though all requested documents were submitted, media representatives may request to change their in-person plus virtual registration to a virtual registration by contacting the IAS 2023 Registration team by email no later than 22 July 2023.

Data protection and sharing of contact details with third parties

The IAS will collect, process, transfer and store data subjects' personal data only for: (i) the preparation and execution of IAS 2023; and (ii) the preparation of future IAS, AIDS and HIVR4P conferences. Data protection is warranted in accordance with the Swiss Federal Act on Data Protection (FADP) and the General Data Protection Regulation (GDPR). Data subjects' personal data will be retained securely and accessible only on a need-to-know basis by duly authorized persons. For further information, please read the IAS data [privacy policy](#).



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The details of data subjects registering for IAS 2023 entered in the conference account – that is, full first and last name(s), date of birth, email, country of residence, nationality, healthcare professional status – will be shared with the following entities (third parties) in countries where legislation might not ensure an adequate level of data protection:

- IAS 2023 Registration team, c/o K.I.T. Group, Germany
- IAS 2023 virtual platform provider

To facilitate border entry and visa applications, data subjects' details entered in the conference account and registration form (first and last name, home address, date of birth, passport number, nationality, country of residence, gender, email and telephone) may also be shared with the Australian immigration authorities.

The data subject herewith authorizes the IAS to collect, process and transfer their personal data to the above-listed third parties and authorities. The data subject further expressly acknowledges and agrees that any personal data disclosed in connection with the conference account and registration form will be subject to the laws of the country where it is transferred and may not be covered by Swiss law. The IAS cannot assure the data subject that the laws and regulations in the recipient country will necessarily offer the same level of confidentiality or data protection as under Swiss law and may require the above-listed third parties and/or authorities to whom the personal data is transferred to disclose all or any part of the personal data to other authorities or third parties.

The IAS will nevertheless contractually ensure that data subjects' personal data will be processed by the above-listed third parties to the same extent as it is authorized for itself under the FADP and the GDPR. The IAS will also ensure that all third parties that will process data subjects' personal data have implemented appropriate technical and organizational measures to protect this personal data against accidental or unlawful destruction or accidental loss, alteration, and unauthorized disclosure or access, and which provide a level of security appropriate to the risk represented by the processing and the nature of the data to be protected.

K.I.T. Group will collect and store all personal data for the preparation and execution of IAS 2023 and will not use the personal data for any other purposes.

During the registration process and the execution of the conference, the personal data of each data subject is processed. All personal data will be processed in accordance with the applicable data protection regulations, in particular, the GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec 1 lit a-f GDPR: (a) express consent; (b) performance or conclusion of a contract; (c) fulfilment of a legal obligation; (d) protection of vital interests of the data subject or another natural person; (e) public interest or exercise of official authority; and (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the conference, personal data may be processed by companies based in third countries outside the European Union. The data subject consents to such data processing insofar as it is necessary for their participation and the full use of the conference services.



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For further details on data processing, your rights about information and access to personal data and how to contact the data protection officer, please refer to the IAS data [privacy policy](#).

Conference embargo policy

All IAS 2023 abstracts are released to delegates and media under a strict embargo policy. A detailed breakdown of embargo procedures for different types of abstracts is available on the [IAS 2023 embargo policy page](#).

All conference participants, presenters and media commit to adhere to this policy when they apply for conference registration.

Photo and video consent

In view of the fact that the events related to IAS 2023 will be filmed and photographed, you hereby agree that, by attending the conference, your image and/or voice may be recorded and published or broadcasted through different media.

Principles of conference participation

By attending IAS 2023, the media agree to comply with the [Principles of conference participation](#).

Liability

The IAS shall be held liable in the framework of a duty of care as a respectable business according to statutory provisions. The liability of the IAS – for whatever legal reason – shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The media shall take part in IAS 2023 at their own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the IAS.

Fulfilment and jurisdiction

These terms and conditions for media and the rights of the parties hereunder shall be governed by and construed in accordance with the laws of Switzerland, without regard to choice of law rules.

Any dispute, controversy or claim arising out of, or in relation to, these terms and conditions for media shall be resolved by arbitration in accordance with the Swiss Rules of International Arbitration of the Swiss Chambers' Arbitration Institution in force on the date on which the notice of arbitration is submitted in accordance with these rules. The number of arbitrators shall be one. The seat of the arbitration shall be Geneva. The arbitral proceedings shall be conducted in English. The arbitration shall be conducted in accordance with the provisions for an expedited procedure.

Click [here](#) for further information on the IAS copyright disclaimer and privacy policies.