



# Terms and conditions for AIDS 2024 Affiliated Independent Events

The Affiliated Independent Events Programme allows external event organizers to promote their HIV- and AIDS-related events which will happen around AIDS 2024 conference.

## Format

Affiliated Independent Events can be in a broad range of formats: workshops, pre-meetings, forums, art exhibits, theatre and more. Events can be in person (in the conference host county - Germany and abroad) or virtual.

These events should address HIV and AIDS, co-infections or issues faced by people living with and affected by HIV or organizations responding to the HIV epidemic. Events may be population or issue specific (such as women, gay men and other men who have sex with men, harm reduction and faith based). They can be organized by groups, organizations or individuals.

## Fees

There is no cost involved in applying for Affiliated Independent Event status.

## Criteria

An event must meet the following criteria to be approved as an AIDS 2024 Affiliated Independent Event:

- It must take place between 1 May and 15 August 2024.
- It must take place outside the official AIDS 2024 programme hours. These are:

Monday, 22 July 2024:	17:00-19:00
Tuesday, 23 to Friday 26 July 2024:	8:30 to 18:00



The IAS can allow some flexibility on the official AIDS 2024 programme hours for certain events that are not bound to set hours, such as art exhibitions. It will decide on exceptions on a case-by-case basis.

## Application process

Anyone seeking to organize an event affiliated with AIDS 2024 must submit an online application through the conference account. IAS – the International AIDS Society – will consider only fully completed applications. Once the IAS has approved an Affiliated Independent Event, it will send a confirmation email to the applicant.

Organizers wishing to hold an Affiliated Independent Event should wait for event affiliation approval before making any arrangements, using the IAS/AIDS 2024 logo or name or communicating about their affiliated status. Organizers who make such arrangements before they receive notification of approval do so at their own risk.

The IAS reserves the right to approve or reject any Affiliated Independent Event application. It may decline a request, wholly or partially, that is, in its opinion, not in keeping with the character or purpose of AIDS 2024.

The IAS is not responsible for the final content or the organization of any Affiliated Independent Event; the content and management of the event is the sole responsibility of the event organizers.

## Promotional and outreach materials

Once an event has been approved, the IAS will send the Affiliated Independent Event organizers third-party logos and approved boilerplate language that can be used in promotional materials and on the event website (if applicable). Organizers must have written approval from the IAS before they print and/or publish any content (virtual and printed) that include the IAS/AIDS 2024 logo or name. This includes publication, announcements or invitations related to promotion of their event or coverage of the conference.

The IAS may use information that the organizers provide in the application form for promotion. Therefore, any relevant changes to approved events must be sent to the Affiliated Independent Events team promptly.



## Promotion to AIDS 2024 delegates

Affiliated Independent Events will be published on the AIDS 2024-dedicated page and may be promoted on IAS social media.

## Promoting during AIDS 2024

Signs, banners, posters and flyers promoting accepted Affiliated Independent Event may not be posted or displayed by organizers at any location inside or outside the AIDS 2024 Munich venue.

## Responsibilities of IAS and the Affiliated Independent Event organizers

The sponsoring company or organization is responsible for the actions of its employees and/or agents. Events should comply with the terms and conditions for AIDS 2024 Affiliated Independent Events.

Organizations are responsible for all direct costs for their event, such as food and beverages, room rental and audio-visual equipment, where applicable. The IAS will promote Affiliated Independent Events before and during the conference, but will not support any cost related to the organization of an Affiliated Independent Event.