Project Manager, HIV Programmes and Advocacy

About the IAS:

The International AIDS Society (IAS) leads collective action on every front of the global HIV response through its membership base, scientific authority and convening power. Founded in 1988, the IAS is the world’s largest association of HIV professionals, with members in more than 170 countries. Working with its members, the IAS advocates and drives urgent action to reduce the impact of HIV. The IAS is also the steward of the world’s most prestigious HIV conferences: the International AIDS Conference, the IAS Conference on HIV Science, and the HIV Research for Prevention Conference.

The IAS promotes and invests in HIV advocacy and research on key issue areas through our strategic programmes, initiatives, and campaigns that advocate for urgent action to reduce the global impact of HIV, including increased investment in HIV cure research; optimizing treatment and care for infants, children and adolescents with HIV in resource-limited settings; preventing and treating HIV-related co-infections; and expanding access to prevention, treatment and care for key populations vulnerable to HIV acquisition – such as men who have sex with men, people who inject drugs, sex workers and transgender people – including protecting their human rights by combatting punitive laws and discriminatory policies.

More information on IAS can be found at www.iasociety.org.

Details of Employment:

The Project Manager, HIV Programmes and Advocacy will be based in Geneva, Switzerland and report to the Director, HIV Programmes and Advocacy. The position is open-ended and full-time to start as soon as possible.

About the IAS Programmes and Advocacy Approach to ‘Get to the Heart of Stigma”

There is growing global attention and commitment to addressing HIV-related stigma. Many insights can be galvanized from attention specifically to stigma (as separate and distinct from discrimination) in addition to those focusing on laws, policies and other structural determinants of health within the global HIV response. Equally, there remains a need to fine tune, amplify and scale up best practice for more effective stigma reduction and mitigation efforts. It is clear that more needs to be done to address stigma, as well as the social, political and structural determinants and personal choices that discourage HIV testing, treatment, and access to health services more broadly. The project will connect evidence with action, and consolidate the evidence base in relation to evaluation frameworks and efforts to better measure stigma reduction efforts internally (self), in healthcare facilities (service) and laws and policies (structures) that facilitate improvements at scale.

The IAS plans to leverage its position to catalyse effective and sustained change to reduce HIV-related stigma at scale. In 2019, the IAS launched efforts to ‘get to the heart of stigma,’ with the intention of scaling up attention to stigma and inspiring more progressive, transformative and effective efforts to mitigate the harmful effects of stigma.
Purpose of the position

The incumbent is specifically responsible for the coordination, implementation and grant management of the ‘Getting to the heart of Stigma’ work, and the human rights cross-cutting strategic priority of the IAS.

The incumbent has expertise and passion for combatting HIV-related stigma, and oversees IAS efforts to accelerate global scientific and programmatic attention to stigma through coordinating a systematic evidence review of published and emerging research, as well as promising practices, in response to stigma. The evidence review will include a global focus as well as contextualised triangulation of the results from the global review in four African countries. Communicating the results from the evidence review in an engaging way, and disseminating findings using transformative facilitation approaches with diverse stakeholders at the global and national level, will be an important aspect of the role.

Main Responsibilities

Programmatic leadership

- Lead efforts to foster debate about the results from the evidence review of HIV-related stigma, and connect the latest thinking on stigma between HIV, other areas of public health, and other disciplines
- Conduct stakeholder mapping of key actors and institutions involved in stigma reduction efforts related to HIV, public health and other disciplines
- Contribute to drafting, and coordinate the authors involved, academic papers in relation to stigma and related programme priorities
- Contribute to the development and oversight of transformative facilitation approaches for engaging stakeholders and influencers about stigma, based on the results of the evidence review in four African countries and globally
- Review efforts to convene communities of practice in relation to stigma, and engage with stakeholders to foster and strengthen a sustained coordinated response to stigma.

Programme expansion and partnership development

- Strengthen existing partnerships with experts in HIV-related stigma, and develop new collaborations with experts on stigma in other disciplines
- Develop concept notes and funding proposals to expand the portfolio of work in key related areas such as reducing self-stigma and stigma within healthcare settings, in collaboration with the Development and Performance team
- Support stakeholders to engage with results from the evidence review on stigma and advocate for the evidence generated from the programme to inform their strategic thinking accordingly.

Project implementation

- Lead the operational management of IAS activities in relation to stigma
- Manage the grant implementation of the ‘Getting to the Heart of Stigma’ project, including monitoring and evaluation progress and drafting internal and external donor reports
- Manage the development of meeting agendas and the coordination of the stigma advisory board
- Serve as key point of contact for various boards and committees, speakers, and consultants in relation to stigma
- Mentor and manage staff and interns, and facilitate internal capacity building on stigma
- Collaborate across departments for the effective implementation of the project, including with the IAS Educational Fund, Development and Performance, and Conference teams.
Communications and advocacy

- In collaboration with the Communications team, develop and implement a thematic communications strategy to share the results from the evidence review and promote promising practices with national and global stakeholders
- In collaboration with the Governance and Membership and Communications teams, provide material, ideas and contacts for relevant social media campaigns
- Develop and review communications materials, including annual reports, event reports, and promotional materials in relation to scaling up effective stigma reduction efforts.

Perform any additional tasks requested by the Director, HIV Programmes and Advocacy.

Academic Qualifications:

- An advanced degree in public health, law, human rights, international relations, development or other relevant discipline, ideally including a focus on stigma.

Work Experience:

- Significant experience (at least 3 to 5 years) in a similar position working in HIV, human rights and public health
- Experience in - and passion and commitment to addressing - stigma
- Experience managing grants, project implementation and/or research programmes, ideally in an African setting or with partners in Africa
- Experience with facilitation and influential interpersonal communication approaches
- Experience working with diverse stakeholders
- Experience writing for diverse audiences, ideally including scientific writing and academic publications, strategy documents, donor reports and programmatic guidance documents.

Skills/Competencies:

- Strong stakeholder management, sense of diplomacy, cross-cultural interpersonal and relationship management skills, including ability to respectfully and empathetically engage diverse stakeholders
- Advanced project management skills, including time and budget management, and the ability to work efficiently under pressure
- Strong team player with aptitude for lateral thinking, developing and implementing new ideas
- Excellent communication skills, including writing, facilitation skills and training approaches, compelling public speaking and influencing skills
- Excellent computer skills (word processing, presentations, data management) and knowledge management skills
- Excellent knowledge of HIV and human rights, and experience in relation to stigma and discrimination, including up to date knowledge of the latest relevant scientific research and programmatic practices.

Languages:

- Advanced level of spoken and written English, knowledge of other languages is an asset.

How to Apply:

Interested and qualified candidates should send their CV and a cover letter, in English and by email only, to recruitment@iasociety.org by Monday, 14 September 2020. Please note that only shortlisted candidates will be contacted.
Only candidates from Switzerland, from an EU/EFTA country or candidates already having a valid Swiss working permit to work full-time will be considered.

IAS employees are evidence-based, human rights-focused, inclusive and accountable partners in the HIV response. Candidates should display genuine commitment to IAS values (learn more here).

The IAS is committed to recruiting and sustaining a skilled, effective, diverse and gender-balanced secretariat, and to the greater involvement of people living with HIV (GIPA) in all aspects of its work. People living with HIV are strongly encouraged to apply.